

SUBSTITUTE	EVALUATION OF SUBSTITUTE TEACHER
SCHOOL	
DAYS TAUGHT	

EXPLANATION OF RATING SCHEDULE

SATISFACTORY: Meets or exceeds expectations of the West Contra Costa Unified School District.

NEEDS IMPROVEMENT: Does not yet meet the West Contra Costa Unified School District expectations but appears to have potential for improvement.

	EXCELLENT	SATISFACTORY	NEEDS IMPROVEMENT	NOT OBSERVED	COMMENTS	(Required if needs improvement is checked)
Personal Qualities						
Poise, health, personal appearance, voice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Personality and Relationship with others						
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Professional Ethics						
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Punctuality						
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Cooperativeness						
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Teaching Performance						
Class control	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Reaction of pupils	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Use of teacher lesson plans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Thoroughness of preparation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

Best suited for _____ grades. Good prospect for regular teaching assignment Yes No

Principal _____ Date _____

*Substitute _____ Date _____

* A substitute's signature does not necessarily indicate approval of the written evaluation, it only indicates the substitute has read the evaluation.